



Superior Court of California County of Colusa

JEFFREY A. THOMPSON
PRESIDING JUDGE

532 Oak Street
Colusa, CA 95932

ERIKA F. VALENCIA
COURT EXECUTIVE OFFICER
CLERK OF THE COURT
JURY COMMISSIONER

ELIZABETH UFKES OLIVERA
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Colusa Superior Court Notice on Court Operations - COVID-19 Updated June 30, 2021

The Superior Court of California, County of Colusa will be making the following adjustments to our calendars and operations effective Thursday, July 1, 2021 until further notice.

If you are experiencing symptoms of COVID-19 (fever ▪ cough ▪ difficulty breathing,) or believe you have been exposed to the virus, please do not come to the courthouse.

Court calendars will be limited to:

Anyone (i.e. Attorneys, Plaintiffs/Petitioners, Respondents/Defendants, Prosecutors, Probation Officers, Interpreters, Court Reporters, Officers/Deputies, Victims, Witnesses, Observers) making a physical appearance in court is **REQUIRED TO WEAR A FACIAL COVERING REGARDLESS OF VACCINATION STATUS.**

Before making a remote appearance, you must review the Virtual Courtroom Rules and Responsibilities.

- Title IV-D Cases (DCSS) Calendar will be held on Mondays at 8:30 a.m. in Department 1
Counsel and all parties may appear via CourtCall and/or Zoom. If a physical appearance is made, facial coverings are required.
- Civil Law and Motion, Small Claims Calendar will be held on Mondays at 9:30 a.m. in Department 1
Counsel and all parties may appear via CourtCall for the Civil Law and Motion Calendar only. Zoom appearances are **not** allowed. If a physical appearance is made, facial coverings are required.
- Juvenile Calendar will be held on Mondays at 1:00 p.m. in Department 1
Zoom appearances are **not** allowed unless a Zoom appearance has been preapproved by the Court. If a physical appearance is made, facial coverings are required.
- Criminal Felony & Misdemeanor: Atty. Smith Calendar will be held on Mondays at 8:30 a.m. in Department 2.
Zoom appearances are **not** allowed. Facial coverings are required.
- Criminal Felony & Misdemeanor: Private Counsel Calendar will be held on Mondays at 1:00 p.m. in Department 2.
Zoom appearances are **not** allowed. Facial coverings are required.
- Civil Law and Motion Calendar will be held on Tuesdays at 9:00 a.m. in Department 1
Counsel and all parties may appear via CourtCall. Zoom appearances are **not** allowed. If a physical appearance is made, facial coverings are required.
- Traffic Arraignment Calendar will be held on Tuesdays at 12:30 p.m. in Department 1
Zoom appearances are **not** allowed. Facial coverings are required.

- Traffic Court Trials Calendar will be held on Tuesdays at 3:00 p.m. in Department 1
Zoom appearances are not allowed. Facial coverings are required
- Criminal Felony & Misdemeanor: Atty. Williams Calendar will be held on Tuesdays at 8:30 a.m. in Department 2.
Zoom appearances are not allowed. Facial coverings are required
- Criminal Arraignments Calendar will be held on Tuesdays at 12:30 p.m. in Department 2
Zoom appearances are not allowed. Facial coverings are required.
- In-custody arraignments will be held as needed.

When inside a courtroom, individuals are required to wear a facial covering at all times. Judicial Officers have discretion in their individual courtrooms to allow persons, including themselves, to remove their face coverings for limited periods of time, to the extent doing so is deemed necessary for the proceedings.

Other operations will be modified as follows:

The Clerk's Office will be open between the hours of 9:00 a.m. and 2:00 p.m. Monday – Friday except court holidays. Parties may utilize the drop box for all filing types located at the courthouse at 532 Oak Street, Colusa, CA 95932 outside of business hours. The drop box will be checked multiple times each business day by the Clerk's Office and filings will continue to be processed in a timely manner. Filings can also be submitted by mail. If your filing necessitates a response from the Court, you should include a self-addressed stamped envelope.

The requirement to wear a mask or facial covering at all times while inside the Clerk's Office will remain in place except as follows: Under CDPH and Cal OSHA regulations, vaccine compliance is required for a mask to be removed while indoors. This may require a record to be produced by the individual and to be maintained by the court. Any individual who is not wearing a mask must have proof of vaccination and must, if asked, provide said proof.

Court users may utilize various options available to minimize the necessity of coming to the courthouse. Those are:

- For general questions, you may contact the Clerk's Office by telephone between the hours of 9:00 a.m. and 2:00 p.m. by calling (530)458-5149.
- In-person Self-Help services are available, but the number of people allowed in the center will be limited. Appointments are strongly encouraged. Family Law Facilitator appointments are available by telephone and/or Zoom, Monday through Wednesday. Please call (530)458-0598 to schedule an appointment. Self-Help information is also available on our website. **FACIAL COVERINGS ARE REQUIRED REGARDLESS OF VACCINATION STATUS AT THE SELF-HELP/MEDIATION OFFICE.**
- Appointments with the Mediator will be held via phone and Zoom to the extent possible. Please call (530)458-0598 to schedule an appointment. **FACIAL COVERINGS ARE REQUIRED REGARDLESS OF VACCINATION STATUS AT THE SELF-HELP/MEDIATION OFFICE.**
- Telephone payments can be made by calling (833)460-8565.
- Online payment options are available at www.colusacourtpay.com
- Telephonic and Video appearance are available in certain case types. Please reference the Court calendar information. For telephonic appearances, please contact CourtCall. For Zoom appearances, please email justicepartners@colusa.courts.ca.gov

Access to justice is an important right of each citizen. The decision to limit functions within the court was made based on information provided by federal and state health officials and in an attempt to protect the public and staff from exposure to COVID-19.

Further adjustments may be made to the Court's calendar, depending on the changing circumstances of the public health threat of COVID-19. The court will monitor the situation and continue to consult with the Judicial Council. Please check the Court's website at www.colusa.courts.ca.gov for updates.