



# Superior Court of California County of Colusa

**ELIZABETH UFKES OLIVERA**  
PRESIDING JUDGE

532 Oak Street  
Colusa, CA 95932

**ERIKA F. VALENCIA**  
COURT EXECUTIVE OFFICER  
CLERK OF THE COURT  
JURY COMMISSIONER

**VACANT**  
ASSISTANT PRESIDING JUDGE

PHONE: 530-458-5149  
FAX: 530-458-2230

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## NOTICE

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TO: California Highway Patrol  
Colusa Police Department  
Colusa County Sheriff's Department  
Colusa County District Attorney's Office  
Fish & Game Wardens  
Williams Police Department  
Colusa County Probation Department  
Colusa County Counsel  
Court Reporters  
Local Attorneys  
All Staff  
RE: Temporary Relocation of Clerk's Office

FROM: Erika F. Valencia  
Court Executive Officer

DATE: March 22, 2024

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Beginning Friday, March 29<sup>th</sup> through Friday, April 5<sup>th</sup>, the Clerk's Office and Department 2 courtroom will be closed. Therefore, the Clerk's Office will be temporarily relocated to Department 1, located at 547 Market Street.

**On Friday, March 29<sup>th</sup>, the Clerk's Office will have no telephone, fax or email access and drop-boxes will be unavailable. Please take all filings to the Department 1 Clerk's Office window.**

Beginning Tuesday, April 2<sup>nd</sup>, telephone, fax and email access will be restored. Drop-boxes will once again be available in Department 2 and will be checked regularly. The pick-up boxes will be available in Department 1 only.

We are making every effort to ensure court operations are not interrupted. Please do not hesitate to contact the court should questions or issues arise.